



**Compliance Permit Requirements**

**Commercial**

**A. APPLICANT WILL PROVIDE:**

- Compliance Permit Application
- Professionally drawn floor plan showing interior fit-out and all exiting. Include basic building data such as: scope, fire hazard rating, building type, fire sprinkler and fire alarm information, Occupancy and Use. Egress information to include travel distance, occupant load, size of doors, corridors, stairs, rating of walls.
- Site Plan (must be signed and sealed) or Survey
- Plot plan or letter of use showing all tenant spaces and their use. Tenant key plan to include name, type of occupancy, square footage, and fire rating of demising walls.
- Fee payable to the Town of Islip.

**B. TO BE DETERMINED:**

- Special Permit may be required.
- Board of Appeals may be required.
- Board of Health may be required.
- Fire Underwriters Certificate
- Certification by Architect or Engineer that they have inspected the building and it conforms to all New York State, Federal, and Town of Islip codes. A NYS Code Analysis of the Building may be required.

**C. THE TOWN'S ACTION:**

- Zoning approval will be required.
- Building inspections will be required.
- Fire Prevention inspections will be required.
- Review of documents and release of Certificate of Compliance